

DRAFT MINUTES
2023 Annual General Meeting
BC Association of Pregnancy Outreach Programs (“BCAPOP”)

September 13, 2023 | *via Zoom*

Roll Call Present

Adoption Centre of BC (Kelowna Community Resources) | *Adoption Centre of BC* | **Kelowna**
Archway Community Services | *Best for Babies* | **Abbotsford**
Atira Women Resource Society | *Atira Women Resources Pregnancy Outreach Program* | **Surrey**
Boundary Family Services | *Baby's Best Chance* | **Grand Forks**
Campbell River Family Services | *Baby's Best Chance* | **Campbell River**
Cariboo Friendship Society | *Pregnancy Outreach Program* | **Williams Lake**
Encompass Support Services Society | *Best Babies of the Langleys* | **Langley**
Fernie Womens Resource Centre | *Bellies to Babies* | **Fernie**
Kitimat Community Development Centre | *Healthy Babies* | **Kitimat**
Nuslhiixwta - Place of Treasures (Healthy Beginnings) | *Nuslhiixwta - Place of Treasures (Healthy Beginnings)* | **Bella Coola**
Prince George and District Elizabeth Fry Society | *Baby's New Beginnings* | **Prince George**
Quesnel & District Child Development Centre | *Quesnel Pregnancy Outreach Program* | **Quesnel**
SARA for Women | *Baby's Best Chance* | **Mission**
Sea to Sky Community Services | *Healthy Pregnancy Outreach Program* | **Squamish**
Shuswap Family Resource Centre | *POP Sicamous Malakwa* | **Salmon Arm**
Sooke Family Resource Society | *Tummies for Tots* | **Sooke**
Terrace Child Development Centre Society | *Building Healthier Babies* | **Terrace**
The Family Education and Support Centre | *Early Years Services* | **Maple Ridge**
Tsartlip First Nation | *Tsartlip Children & Family Services* | **Victoria**
Vancouver Coastal Health | *Healthiest Babies Possible and Youth Pregnancy and Parenting Program* | **Vancouver**
Westcoast Family Centres Society | *Early Years* | **Port Coquitlam**

BCAPOP DIRECTORS PRESENT

Shonna Bell	Director & President, BCAPOP Program Member
Lena Bullock	Treasurer & Independent Director
Sarah Krahn, BA, MSW	Vice-President & Independent Director
Teresa Norquay	Director & Program Member
Linette Sandor, BSW, RSW	Secretary & Program Member

BCAPOP STAFF PRESENT

Heather Cameron	Executive Director
Andrea Grady	Program Manager
Jenna Lang	Administrative Coordinator

Quorum was confirmed at **21** Program Members present out of 73 Program Members in good standing for the 2023-2024 membership year, as of September 13, 2023. *A quorum is 25% or greater of program members present.*

Shonna Bell, Director & President of the BCAPOP Board of Directors and BCAPOP Program Member (Tsartlip First Nation), acted as Chair of the meeting, and called the meeting to order at 1:30 PM. Jenna Lang, Administrative Coordinator, acted as Secretary of the meeting.

ADDITIONS TO THE AGENDA

None

ADOPTION OF THE AGENDA

Moved ***Tsartlip First Nation***, seconded by ***Fernie Women's Resource Centre***

Motion to adopt 2023 AGM Agenda as presented: Carried

APPROVAL OF PREVIOUS MEETING MINUTES

2022 Annual General Meeting Minutes

Moved *Tsartlip First Nation*, seconded *Sarah Krahn*

Motion to approve 2022 AGM Minutes as presented: Carried

Board of Directors Elections

Nominations

BCAPOP is nominating the following for 3-year terms:

- Re-election of **Lena Bullock** (Treasurer and Independent Director)
- Election of **Kari Stout**

Motion to close nominations

Moved *Tsartlip First Nation* seconded *Prince George and District Elizabeth Fry Society*

Motion to close nominations: Carried

Introduction of 2022-2023 BCAPOP Board of Directors

- Shonna Bell
- Lena Bullock
- Sarah Krahn
- Teresa Norquay
- Linette Sandor
- Kari Stout

PRESIDENT REPORT

Shonna Bell presented the President report.

This AGM marks four years for me with BCAPOP. I continue to be inspired by the work of the organization with Heather's directions and guidance. We are all always learning, and BCAPOP continues to be a place that supports its members and community in evidence based and up-to-date information so we can all learn together.

In September of 2022, we officially elected **Sarah Krahn, Linette Sandor** and **Teresa Norquay**. Thanks to all three of them for their commitment through this last year. I would also like to thank **Lena Bullock** for her continued support over the last year. This year for the first time in many we got to come together as a board. We took the time to listen, joined by other BCAPOP members, in the Building Bridges Through Understanding the Village Workshop with Kathi Camilleri. The board then came together for further collaboration in Paddling Together. The focus of this time together was on advancing reconciliation within BCAPOP, I raise my hands to a board and an organization with this commitment.

After many years of only seeing each other on screens BCAPOP and its members were reunited for the annual conference and what a conference it was. Many congratulations were given to the staff team for all their hard work in pulling together an amazing event.

The BCAPOP Board of Directors continued with the three-year strategic plan which supports our mission to provide support, advocacy, and leadership to improve outcomes for pregnant, postpartum, and newly parenting people and their infants. would like to take this opportunity to thank all our program members for the valuable work that you do. The transition from COVID restrictions to understanding what operating in a world impacted by a pandemic requires is not simple. The needs of our clients are higher than ever as we face a housing crisis, an overdose crisis, wildfires, and the weight of everyday life. We know that staff are burning out. It is a tough climate to be in direct services delivery and we know you all care deeply for those you work with. Thank you for continuing to be there.

As always, a big thank you to our Executive Director, Heather Cameron. I know I am not the only one who calls Heather when I don't know where else to go; whether it's about a pregnant client, a program resource or a personal issue. Heather passion, precision, fiduciary insight, and willingness to learn and grow really make this an easy president role. A further thank you to the BCAPOP staff for all the amazing work that you do, your skills and dedication to our members and the families that we support is greatly appreciated. The BCAPOP team members each work individually from their homes yet I can always feel their connection to the organization.

-Shonna Bell, BCAPOP Board President

TREASURER'S REPORT (including the 2022-2023 Year-End Financial Statements)

Lena Bullock, BCAPOP Treasurer presented the Treasurer's Report including the 2022-2023 Year-End Financial Statements to the members present.

Here are our financial highlights from April 1, 2022 through March 31, 2023.

Our financial statements were compiled by PMT Chartered Professional Accountants.

On the Statement of Financial Position, we ended the year with a strong cash balance of just under \$800,000. Deferred income balances relate to funding received for PHSA and BC Gaming programming activities which will be completed in the 2024 fiscal year and membership fees for the 2024 fiscal year. Additional details are provided in Note 3.

The Statement of Changes in Net Assets shows a Net Asset balance of \$317,000.

On the Statement of Revenues and Expenses, BCAPOP had total revenues of just over \$1.2M. Revenue from the Vancouver Foundation was new this year. Total expenses were \$1.18M, very slightly higher than prior year. Training & events expenses were higher as events shifted back to in-person. This was offset by lower Project expenses. Overall, there was an excess of revenue over expenses of \$52,000.

In the accompanying notes, additional details of revenue recognized and deferred income are provided as well as the disclosure of remuneration as required by the Society Act of BC.

No questions or concerns were raise.

Acceptance of Treasurer's Report

Moved ***Lena Bullock***, seconded ***Quesnel & District Child Development Centre***

Motion to accept the Treasurer's Report including the 2022-2023 Year-End Financial

Statements: Carried

SPECIAL RESOLUTIONS

No new special resolutions was brought forward.

MOTION TO ADJOURN

Moved *Tsartlip First Nation*, seconded *Fernie Women's Resource Centre*

Motion to adjourn meeting: Carried