



BC Association of Pregnancy Outreach Programs

BCAPOP

Leadership • Support • Advocacy

BC Association of Pregnancy Outreach Programs

2019/20 Annual Report

About the BC Association of Pregnancy Outreach Programs

Our Purpose

To improve the quality of maternal and infant health services by distributing prenatal vitamins, information on relevant research projects and by developing standards and guidelines for non-profit health organizations providing Pregnancy Outreach Programs to the public.

Mission

Leading, support and advocacy for pregnancy outreach programs throughout British Columbia.

Vision

Pregnancy outreach programs are empowered, resourced and recognized as integral to the health of all women, families and communities.



Board Members

President | Fraser Representative

Helen Rex

Westcoast Family Services, *Coquitlam*

Vice President | Professional Representative

Melissa Shankar

SARA for Women, *Mission*

Secretary/Treasurer | Vancouver Island Representative

Shonna Bell

Fernwood Community Centre, *Victoria*

Aboriginal Funded Agency Representative

Adrienne Johnny

Conayt Friendship Society, Merritt Moms & Families,
Merritt

Interior Representative

Michelle Querin

Interior Community Services, *Kamloops*

Northern Representative

Erin Smedley

Carrier Sekani Family Services Prenatal Nutrition
Program, *Vanderhoof*

Vancouver Coastal Representative

Meaghan Brister

Burnaby Family Life, *Burnaby*

BCAPOP Staff

Executive Director

Heather Cameron

Administrative Coordinator

Monica Fitzpatrick

Contact BCAPOP

Email: popinfo@bcapop.ca

Website: www.bcapop.ca

Program Members

Following is a list of BCAPOP Program Members with full voting rights for 2019/2020.

Fraser	Interior	Northern
Abbotsford Best for Babies Chilliwack Better Beginnings Sto:lo Nation Health Services Hope Better Beginnings Langley Best Babies of the Langleys Maple Ridge Early Years Services Mission Baby's Best Chance POP Port Coquitlam Healthy Babies Surrey Ellendale Cradle Program Healthiest Babies Possible	100 Mile House Cariboo Family Enrichment Centre Clearwater Building Blocks POP Cranbrook Bellies to Babies Creston Dots to Tots Fernie Bellies to Babies Grand Forks Baby's Best Chance Kamloops Baby's Head Start Family Tree Family Centre Michif Early Years Team Kelowna First Stage Recovery Moms and Babies Okanagan Boys & Girls Club Okanagan Similkameen CAPC Lillooet Xwisten Bridge River CPNP Merritt Merritt Moms Nelson Bellies to Babies Salmon Arm Healthiest Babies Possible Trail Building Beautiful Babies Vernon Pregnancy Outreach Program Williams Lake Cariboo Friendship Centre POP	Bella Coola Healthy Beginnings Fort St. John Baby's Best Chance Hazelton Gitxsan Health Society CPNP Starting Smart POP Kitimat Kitimat Healthy Babies Program Old Massett Tawlang ga Tlaayds Prince George Baby's New Beginnings Harmony House Prince Rupert New Beginnings Pregnancy Outreach Program Quesnel Healthy Mothers Healthy Babies POP Smithers Northwest CAPC Coalition Smithers Pregnancy Outreach Program Terrace Building Healthier Babies Vanderhoof Community Action Program for Children Family Preservation / Maternal Child Health
Vancouver Coastal	Vancouver Island	
Burnaby/New Westminster Burnaby / New West Pre & Postnatal Services Squamish Healthy Pregnancy Outreach Program Vancouver/Richmond Healthiest Babies Possible and Youth Pregnancy and Parenting Program Maxxine Wright Place Mount Pleasant Family Drop in Sheway	Campbell River Baby's Best Chance Courtenay Healthy Families Program Duncan Healthiest Babies Possible Ladysmith Born Healthy Nanaimo Building Better Babies Port Alberni Nu-u-chah-nulth Tribal Council Child & Youth Services Port Alberni Early Years Program Port Hardy Maternal/Child Health Program Our Reasons for Living	Port McNeill Promising Babies CPNP Salt Spring Island Family Place Sidney Peninsula Babies & Tsawout Babies Circle Sooke Prenatal Education and Outreach Services Victoria Best Babies Program and Youth Prenatal and Parenting Program Esquimalt Best Babies Family Resource Programs of BC Fernwood Best Babies HerWay Home Slaheena Native Friendship Centre

(Combined) President and Executive Director Report

When I look back on my first term as President of the BCAPOP Board, I can not complain that it wasn't eventful. So many things have been accomplished this year, from a successful 23rd Annual BCAPOP Conference in the fall, to Perinatal Substance Use trainings for both pregnancy outreach workers and professionals, to the launch of the BCAPOP Pregnancy Outreach Program Handbook, and to applying for charitable status. As our fiscal year came to a close on March 31st, how the world changed due to the Covid-19 pandemic. It makes me extremely proud how our members adapted their programs and services to continue to support our families, how we came together during our virtual check ins and how we shared ideas and supported each other. Thank you to the BCAPOP staff and Directors for the amazing work that they do supporting us all.

-Helen Rex, BCAPOP Board President

From April 1, 2019 to March 31, 2020 the BCAPOP Board of Directors has worked with the Executive Director and the Administrative Coordinator and:

- Welcome two new Board Members at the 2019 AGM: Shonna Bell and Melissa Shankar
- Complete and apply for Registered Charity status in September 2019
- Identify BCAPOP Member Program needs through a member survey and explored funding options to meet those needs
- Secure funding through the Provincial Services Health Authority in April 2019 to create and disseminate supports, training, guidelines and resources for pregnancy outreach programs who support pregnant individuals using substances
- Complete the BCAPOP Pregnancy Outreach Program Handbook in August of 2019 and the BCAPOP Handbook Supplement: Perinatal Substance Use in September 2019 and disseminated to all BCAPOP Member Programs and Canadian Prenatal Nutrition Programs throughout Canada in August of 2019
- Offer and complete the 2019-20 BCAPOP Nutrition Program, funded by the Quesnel Child Development Centre and in partnership with Vitamin Angels and Natural Factors
- Plan and deliver numerous training opportunities including webinars, in-person trainings and our 23rd Annual BCAPOP Conference in October of 2019.
- Complete a board development and strategic planning session in March of 2020 that guides the work of the organization
- Create and implement a budget for 2019-20, while implementing new financial policies and procedures as of April 2019 to achieve long-term financial sustainability of BCAPOP
- Recruit, hire, and train a new Administrative Coordinator (*now Manager, Member & Board Relations*), Monica Fitzpatrick, as of August 1, 2019 after our Administrative Coordinator, Barbara Bremmer resigned as of July 30, 2019
- Diligently worked to attract new BCAPOP Program and Associate Members Programs to strengthen BCAPOP and its sustainability
- Adapted the current programs and services offered by the organization in response to the COVID-19 pandemic

BC Association of Pregnancy Outreach Programs

Financial Statements Year Ended March 31, 2020

(Unaudited – see Notice to Reader)



CHARTERED PROFESSIONAL ACCOUNTANTS LLP

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NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of B.C. Association of Pregnancy Outreach Programs as at March 31, 2020 and the statement of revenues and expenditures and net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

The financial statements for the year ended March 31, 2019 were compiled by another accounting firm and were neither audited nor reviewed and are presented for comparative purposes only.

100 Mile House, BC
July 7, 2020


**PMT CHARTERED PROFESSIONAL
ACCOUNTANTS LLP**

B.C. ASSOCIATION OF PREGNANCY OUTREACH PROGRAMS**Statement of Financial Position****March 31, 2020***(Unaudited - See Notice To Reader)*

	2020	2019
ASSETS		
Current		
Cash	\$ 684,480	\$ 41,918
Goods and services tax recoverable	2,415	-
Prepaid expenses	3,467	3,374
	<u>\$ 690,362</u>	<u>\$ 45,292</u>
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 2,037	\$ 2,422
Goods and services tax payable	-	1,645
Deferred income (Note 3)	651,684	3,000
	<u>653,721</u>	<u>7,067</u>
NET ASSETS		
General fund	<u>36,641</u>	<u>38,225</u>
	<u>\$ 690,362</u>	<u>\$ 45,292</u>

ON BEHALF OF THE BOARD_____
*Director*_____
Director

The accompanying notes are an integral part of this statement

B.C. ASSOCIATION OF PREGNANCY OUTREACH PROGRAMS**Statement of Revenues and Expenditures and Net Assets****Year Ended March 31, 2020***(Unaudited - See Notice To Reader)*

	2020	2019
Revenue		
Grants (Note 3)	\$ 799,068	\$ 38,250
Conference revenue	59,461	61,882
Memberships	18,495	14,678
Donations	-	847
	<u>877,024</u>	<u>115,657</u>
General and administrative expenses		
Advertising and promotion	4,924	2,254
Bank charges and interest	1,989	1,181
Conference	34,576	34,031
Contracted staff	150,647	29,770
Insurance	1,620	1,060
Office	8,922	682
Professional fees	2,251	2,001
Projects	636,640	4,665
Telephone and utilities	1,968	1,373
Travel	5,793	15,603
Vitamins	29,278	28,890
	<u>878,608</u>	<u>121,510</u>
Excess (deficiency) of revenue over expenses	(1,584)	(5,853)
Net assets - beginning of year	38,225	44,078
Net assets - end of year	\$ 36,641	\$ 38,225

The accompanying notes are an integral part of this statement

B.C. ASSOCIATION OF PREGNANCY OUTREACH PROGRAMS**Notes to Financial Statements****Year Ended March 31, 2020***(Unaudited - See Notice To Reader)***1. Purpose of association**

The B.C. Association of Pregnancy Outreach Programs (BCAPOPOP) was incorporated provincially under the Society Act of B.C. on March 12, 1996. The association is a not-for-profit organization and is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The purpose of the BCAPOPOP is to improve the quality of maternal and infant health services by distributing prenatal vitamins, information on relevant research projects and by developing standards and guidelines for non-profit health organizations providing Pregnancy Outreach Programs to the public.

2. Financial statement disclosure

These financial statements do not include all the disclosures required under Canadian accounting standards for private enterprises.

Some users may require further information as these statements have not been prepared for general purposes.

3. Deferred income

	2019	Funding received	Revenue recognized	2020
Grants				
Provincial Health Services				
Authority	\$ -	\$ 1,400,000	\$ 764,363	\$ 635,637
Quesnel CDC	-	33,250	33,250	-
Miscellaneous	-	1,455	1,455	-
	-	1,434,705	799,068	635,637
Other				
Membership fees	-	32,482	18,495	13,987
Conference fees	3,000	57,361	59,461	900
Donations	-	1,160	-	1,160
	3,000	91,003	77,956	16,047
	\$ 3,000	\$ 1,525,708	\$ 877,024	\$ 651,684

4. Disclosure of remuneration

As required by the Society Act of British Columbia, remuneration above \$75,000 paid to directors, employees and contractors must be disclosed. During the year, the association paid remuneration to one contractor who provided services to programs and is the executive director in the amount of \$116,550.00

The association does not provide remuneration for being a director. The society does not provide remuneration to any of its employees in excess of \$75,000.

5. Comparative figures

The prior year comparative figures were compiled by another chartered professional accountant.